



CITY BARREL BREWERY + KITCHEN DISTRIBUTION DELIVERY DRIVER JOB DESCRIPTION

Reports to: Distribution Manager

ABOUT CITY BARREL:

City Barrel Brewing Company is an open concept brewery and kitchen located in the surprisingly amazing town of Kansas City, MO. We are a 15BBL brewery focusing on crafting IPAs and innovative craft beers. We also feature a farm to table scratch kitchen with a world class Chef manning the helm. We are growing quickly and are looking for an awesome person to join our distribution/production team to help load out, deliver and service our distribution customers.

ABOUT THE JOB:

Operates Tuesday - Friday for approximately 25 - 35 hrs / week

Schedule: TU/W/TH - 9am - 7pm; F: 9am - 4pm

The Distro Delivery Driver is responsible for the sale and/or delivery of our beer (cans and kegs) and related products to distribution accounts:

- **ON PREMISE** = Bars, restaurants, taverns. Where the product is consumed on the premise.
- **OFF PREMISE** = Package stores, Grocery, Retailers. Where the product is consumed off premise.

As a representative of City Barrel, you will be required to load up the product in the company delivery vehicle according to the delivery plan provided by your Manager. Upon a manager ensuring all products are accounted for, your delivery day will begin. On site, you will be expected to merchandise the product to ensure best presentation with first in-first out inventory management and clean draft lines when directed to do so by the Sales Manager. The Delivery driver operates as a good brand ambassador by example to all City Barrel employees and customers with a presentable appearance.

In alignment with City Barrel Brewing Company's values, this position pursues excellence in all aspects of our production and tap room beer operations.

The **DELIVERY DRIVER** is responsible for upholding City Barrel Brewing Company's Mission Statement.

City Barrel Mission Statement: To profitably deliver the highest quality hoppy, wild, and sour beers and cultivate extraordinary experiences.

CITY BARREL CORE VALUES

- Own it
- Do your best, and next time do it better
- Create knowledge through friendly education
- Be excellent to each other
- Innovation through collaboration

RESPONSIBILITIES DISTRO DELIVERY DRIVER

- Visit & call customer accounts weekly to gather orders.
- Place customer orders in Self Distro Delivery spreadsheet
- Visit & call potential customers to convince them to buy City Barrel distributed products
- Carry & distribute sales materials & samples to existing and potential customer accounts.
- Be available to answer calls, emails, texts, & questions about products for sale from customers and City Barrel Managers
- Perform Samplings for On Premise, Off Premise, & Festivals as needed/scheduled
- Operate delivery vehicle and deliver cases of canned beer and kegs
- Interact with customers in a professional manor and represent the brand as best as possible
- Deliver products within assigned accounts (supermarkets, bars, restaurants, and liquor stores) in a professional and courteous manner.
- Accurately inventory, inspect, and deliver invoiced products to customers.
- Must be attentive to code dates and rotate stock accordingly.
- Accurately merchandise and rotate all City Barrel distributed products in each account including cold shelf, warm shelf, floor displays and back stock.
- Responsible for executing invoices, obtaining payment when necessary, and all related paperwork.
- Provide exemplary customer service at every opportunity.
- Communicating regularly and clearly with all members of the team, as well as customers.
- Will be required to safely lift and move inventory weighing anywhere from 35lbs-175lbs.
- Must be knowledgeable or willing to learn about draft systems in order to troubleshoot on site.
- Absorb and carry out instruction and direction via all forms of communication.
- Utilize multiple forms of technology to check in/out deliveries.
- Live every one of City Barrel's five core values.

KNOWLEDGE, SKILLS & ABILITIES

- Industry education preferred (not required)
- Clean driving record
- Proven brewery knowledge including chemistry & biology

- Strong problem solving skills and mechanical & electrical troubleshooting skills
- Self-motivation as well as ability to work efficiently as part of team
- Adherence to workplace safety procedures and ability to work in confined spaces and strong knowledge of brewery hazards
- Ability to execute and manage details for multiple projects while maintaining alignment with and focus on company level strategy and goals
- Proficient written and verbal communication skills
- Basic computer knowledge, specifically with Google Suite – Gmail, Docs, Drive, Calendar and the ability to effectively use scheduling and budget systems
- Ability to learn and use Ekos brewing software through video training and hands on practice.
- Demonstrate attention to detail, with the ability to effectively manage multiple priorities and apply appropriate judgment in a fast paced environment
- Ability to motivate those around to work as a team to ensure production goals are met.
- Ability to effectively respond to feedback from customers, peers, employees and management
- Ability to consistently maintain professionalism, collaboration, and self-motivation
- Ability to perform brewing and inventory operations on Ekos

WORK ENVIRONMENT

- Duties are performed in both indoor and outdoor settings, with work often taking place in the elements in all four seasons
- Occasionally exposed to wet, cold and/or humid conditions; outside weather conditions; extreme cold; extreme heat and risk of electrical shock.
- The noise level in the work environment is usually moderate to loud

PHYSICAL DEMANDS

- Must be able to lift and safely handle 65 pounds without assistance and maneuver 170 pounds safely with proper body mechanics
- Ability to stand for long periods of time and reach with hands and arms, stoop, crouch, bend, twist.
- Ability to work near moving mechanical parts safely
- Ability to work in conditions that are wet, humid, hot, cold, loud, and with risk of electrical shock
- Move large quantities of food products with carts, dollies, hand trucks, and other moving equipment
- Ladder climbing, bending, twisting, reaching, pushing, pulling, and performing repetitive motions
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus in various levels of lighting
- Ability to wear and furnish personal protective equipment for personal use including eyewear, non-slip footwear, hearing protection and others as required.

ADDITIONAL REQUIREMENTS TO CONSIDER

- Part time flexible hours are mandatory (able to work days, nights, weekends, holidays)
- The selected candidate must pass a post offer, pre-employment background check
- You must be at least 21 years of age to work for City Barrel Brewing Company

WAGE: Hourly \$16/HR